

# FY 2023 Budget Workshop Presentation



Stephen L. Williams, Director

May 18, 2022



# Vision | Mission | Goals

**OUR VISION:** SELF-SUFFICIENT FAMILIES AND INDIVIDUALS IN SAFE AND HEALTHY COMMUNITIES.

**OUR MISSION:** TO WORK IN PARTNERSHIP WITH THE COMMUNITY TO PROMOTE AND PROTECT THE HEALTH AND SOCIAL WELL-BEING OF HOUSTONIANS AND THE ENVIRONMENT IN WHICH THEY LIVE.

## OUR GOALS SUPPORT THE FOLLOWING PRIORITY/FOCUS AREAS:



# Functional Org. Chart

## DIRECTOR

### MEDICAL & NURSING SERVICES

### PUBLIC HEALTH AUTHORITY

#### ADMINISTRATION

\$24.6M – 104.8FTEs

- Budget & Finance
- Grants
- Facilities & Fleet
- Contracts
- Procurement
- 1115 IGT Payment
- HR
- Department-Wide Charges

#### DIRECTOR'S OFFICE

\$3.2M – 24.6FTEs

- Administrative Support
- Special Initiatives
- Vision
- Adolescent Health
- My Brother's Keeper
- Covid Testing and Vaccination
- Quality Management

#### PUBLIC AFFAIRS

\$0.3M – 2.0FTEs

- Public Information
- Council Liaison
- Websites
- Graphic Design
- Social Media

#### INFORMATION TECHNOLOGY

\$1.0M – 4.3FTEs

- Application Development
- Desktop Support
- Operations
- Communications

#### HUMAN SERVICES

\$7.4M – 49.0FTEs

- Aging and Disability Services
- Care Coordination
- Behavioral Health
- Women, Infant & Children
- Nurse Family Partnership
- Healthy Families
- Chronic Disease/Dawn
- Client Access
- Re-Entry

#### ENVIRONMENTAL HEALTH

\$20.3M – 157.1FTEs

- Food Safety
- Air/Water Quality
- Indoor Air Quality
- Non-Smoking Ordinance
- Lead Hazards
- Ambulance Permits
- Swimming Pools
- Special Waste
- Vital Statistics
- Data Sciences and Services
- Preparedness

#### DISEASE PREVENTION & CONTROL

\$6.3M – 50.4FTEs

- HIV/STD
- TB/Hansen's Disease
- Laboratory
- Immunizations
- Epidemiology
- Pharmacy

#### CLINIC & MSC OPS

\$39.4M – 258.6FTEs

- Health Centers
- Multi-Service Centers
- Title X
- Oral Health
- Outbreak Management

\*\$ and FTEs includes General Fund and Special Revenue only. Grants are excluded. Total FTE shown is 650.8 FTE (374.8 General Fund and 276.0 Special Fund)

## MAJOR SERVICES

### HUMAN SERVICES

Aging & Disability Services  
Care Coordination  
Behavioral Health  
Women, Infant & Children  
Nurse Family Partnership  
Healthy Families  
Chronic Disease/Dawn  
Client Access  
Re-Entry

### ENVIRONMENTAL HEALTH

**Food Safety \***  
Air/Water Quality  
Indoor Air Quality  
Non-Smoking Ordinance  
Lead Hazards  
Ambulance Permits  
Swimming Pools  
Special Waste  
Vital Statistics  
Data Sciences and Services  
Preparedness

### DISEASE PREVENTION & CONTROL

HIV/STD  
TB/Hansen's Disease  
Laboratory  
Immunizations  
Epidemiology  
Pharmacy

### CLINIC & MSC OPERATIONS

Health Centers  
Multi-Service Centers  
Title X  
Oral Health  
Outbreak Management



## REQUIREMENTS

### I. STATE STATUTORY REQUIREMENTS

- A. Texas Health and Safety Code Chapters 81, 85, and 88
- B. Texas Health and Safety Code Chapter 121, 122, 161, 191, 341, 342, and 385

### II. LOCAL ORDINANCES MANDATING SERVICES

#### Houston Code of Ordinances

- A. Chapter 4 – Ambulance
- B. Chapter 20 – Food and Drugs
- C. Chapter 21 – Health

PENALTIES FOR FAILURE TO COMPLY: Fines, suspension, or revocation of licensure.



## REQUIRED FOR SERVICE DELIVERY

### III. CREDENTIALING (Medical, Laboratory, and Dental personnel)

#### A. Laboratory

- Director requires doctorate and a Board Certification in Laboratory Science  
Example: American Board of Clinical Chemistry

#### B. Medical

- State Medical License
- Prescriptive Authority Agreement

#### C. Dental

- State Dental License
- Drug Enforcement Agency (DEA) License
- CPR Certificate

### IV. PUBLIC HEALTH ACCREDITATION BOARD

PENALTIES FOR FAILURE TO COMPLY: Loss of certifications, licensing, inability to provide laboratory services and distribute medications.



## REQUIRED FOR SERVICE DELIVERY

### I. LABORATORY

- Clinical Laboratory Improvement Amendments (CLIA)
- FCDC Federal Select Agent Program Certification
- National Environmental Laboratory Accreditation
- American Industrial Hygiene Association Accreditation

### II. PHARMACY

- Texas State Board of Pharmacy Regulations, Rules and licensing
- Health Resources and Services Administration (HRSA) 340B program requirements
  - Family Planning, STD and TB



## INVESTMENT FY23

General Fund  
HHD BUDGET

**NET**  
**INVESTMENT IN**  
**PUBLIC HEALTH**

General Fund  
HHD REVENUE

\$65.6 Million

\$40.0  
MILLION

\$25.6 Million



# Revenues by Funds (\$ in thousands)



Category	FY21 Actual	FY22 Budget	FY22 Estimates	FY23 Proposed	Variance FY23 Prop/FY22 Budget	% Change
General Fund	24,066	22,876	25,335	25,579	2,703	11.8%
Health Special Revenue Fund 2002	5,201	5,439	5,501	7,807	2,368	43.5%
Laboratory O&M Fund 2008	435	492	551	551	59	12.0%
Swimming Pool Safety Fund 2009	1,461	1,376	1,464	1,494	118	8.6%
Essential Public Health Svcs Fund 2010	26,066	23,731	23,922	20,583	(3,148)	(13.3%)
Special Waste (FOG) Fund 2423	4,543	4,552	4,568	4,629	77	1.7%
<b>Total</b>	<b>61,772</b>	<b>58,466</b>	<b>61,341</b>	<b>60,643</b>	<b>2,177</b>	<b>3.7%</b>

# Revenue Highlights

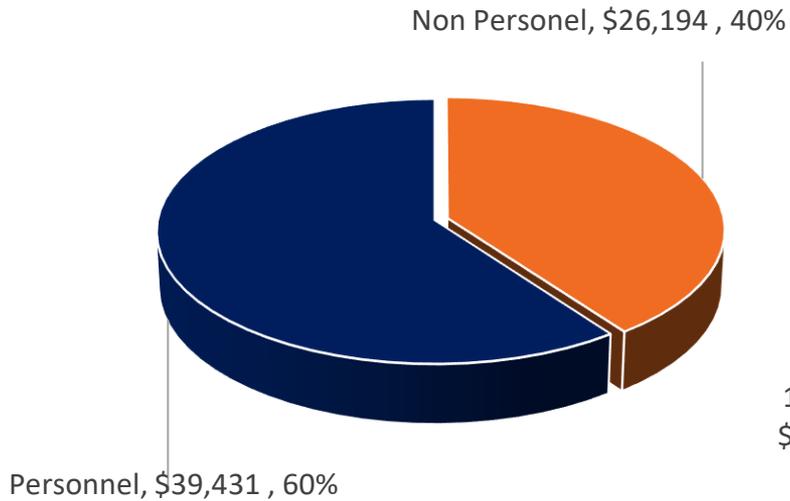
## BY FUND \$ IN THOUSANDS

FUND	SIGNIFICANT CHANGES AND IMPACT
<b>FUND 1000</b> GENERAL FUND	<ul style="list-style-type: none"> <li>The FY2023 Revenue Budget include an approx. \$3.0 million increase in the revenue due to multiple grants, in support of COVID-19, that are generating additional Indirect Cost Recovery (IDC) revenue for the City.</li> </ul>
<b>FUND 2002</b> HEALTH SPECIAL REVENUE	<ul style="list-style-type: none"> <li>The FY2023 Revenue Budget reflects a transfer from Houston Health Department General Fund of over \$2.0 million for Community Environmental Health and Community Health Programs.</li> </ul>
<b>FUND 2008</b> LABORATORY	<ul style="list-style-type: none"> <li>No Significant Budget Changes.</li> </ul>
<b>FUND 2009</b> SWIMMING POOL SAFETY	<ul style="list-style-type: none"> <li>No Significant Budget Changes.</li> </ul>
<b>FUND 2010</b> ESSENTIAL PUBLIC HEALTH	<ul style="list-style-type: none"> <li>The FY2023 Revenue Budget reflects an approx. \$3.1 million decrease in revenue due to the 1115 Waiver approaching the projects' end date for Delivery System Reform Incentive Payment (DSRIP) funding.</li> </ul>
<b>FUND 2423</b> SPECIAL WASTE	<ul style="list-style-type: none"> <li>No Significant Budget Changes</li> </ul>

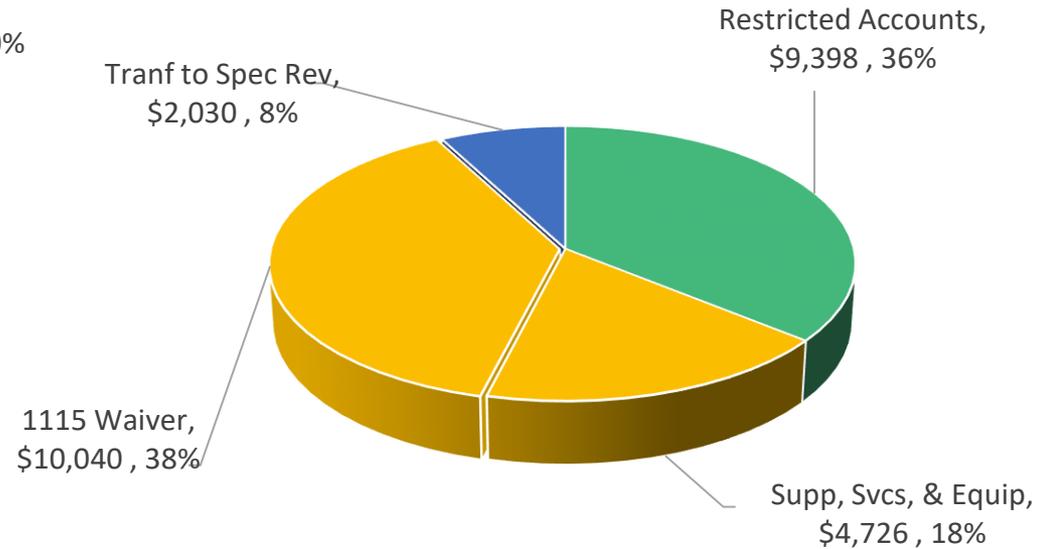
# FY23 Personnel vs. Non- Personnel

**FUND 1000 | GENERAL FUND TOTAL: \$65,625**  
\$ IN THOUSANDS

### PERSONNEL VS NON PERSONNEL



### NON PERSONNEL



# Expenditures By Funds

(\$ in thousands)



Category	FY21 Actual	FY22 Budget	FY22 Estimates	FY23 Proposed	Variance FY23 Prop/FY22 Budget	% Change
General Fund	57,216	61,120	61,120	66,625	5,505	9.0%
Health Special Revenue Fund 2002	5,405	8,270	7,263	9,570	1,300	15.7%
Laboratory O&M Fund 2008	378	567	567	567	0	0.0%
Swimming Pool Safety Fund 2009	1,249	1,936	1,599	2,514	578	29.8%
Essential Public Health Services Fund 2010	11,410	18,322	13,263	18,933	611	3.3%
Special Waste (FOG) Fund 2423	4,598	5,986	5,620	5,351	(635)	-10.6%
<b>Total</b>	<b>80,256</b>	<b>96,201</b>	<b>89,432</b>	<b>103,560</b>	<b>8,610</b>	<b>9.1%</b>

# Expenditures Highlights



## BY FUND \$ IN THOUSANDS

FUND	SIGNIFICANT CHANGES AND IMPACT
<b>FUND 1000</b> GENERAL FUND	The FY2023 Budget includes additional funding of \$1.6 million for newly opened Alief Neighborhood Facility and \$2M to facilitate the restructuring of the Environmental Health Division and \$1.2M in HOPE contractual obligations. The budget also includes an increase in restricted (indirect) charges totaling approximately \$600K.
<b>FUND 2002</b> HEALTH SPECIAL REVENUE	The FY2023 Budget includes additional funding for the expansion of the AAA Veteran Program and the restructuring of the Environmental Health Division.
<b>FUND 2008</b> LABORATORY	No Significant Budget Changes
<b>FUND 2009</b> SWIMMING POOL SAFETY	The FY2023 Budget includes \$435K allocated for pool abatement and \$216K for (8) vehicles.
<b>FUND 2010</b> ESSENTIAL PUBLIC HEALTH	The FY2023 Budget includes an increase of approximately 10 FTEs as well as contractual increases in various programs, Human Services, Re-Entry, Public Health Preparedness, and Adolescent Health.
<b>FUND 2423</b> SPECIAL WASTE	The FY2023 Budget reflects a transfer of 11 FTEs to the Health Special Revenue Fund as the Department's restructure of the Consumer Foods Program.

# FY23 Personnel vs. Non- Personnel

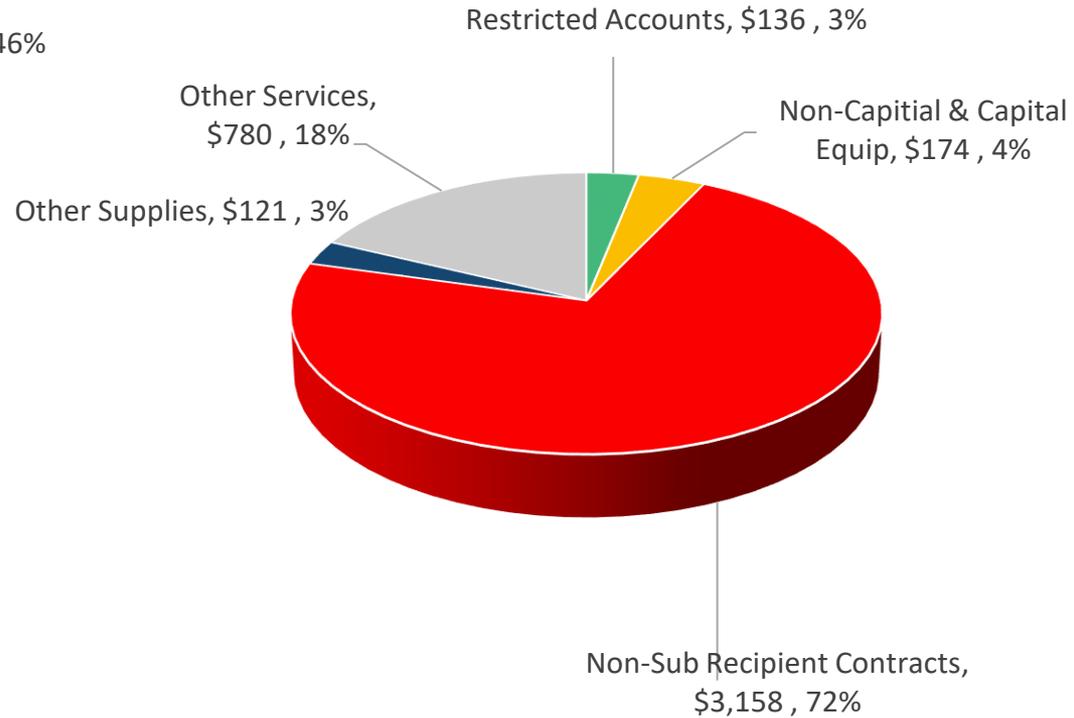
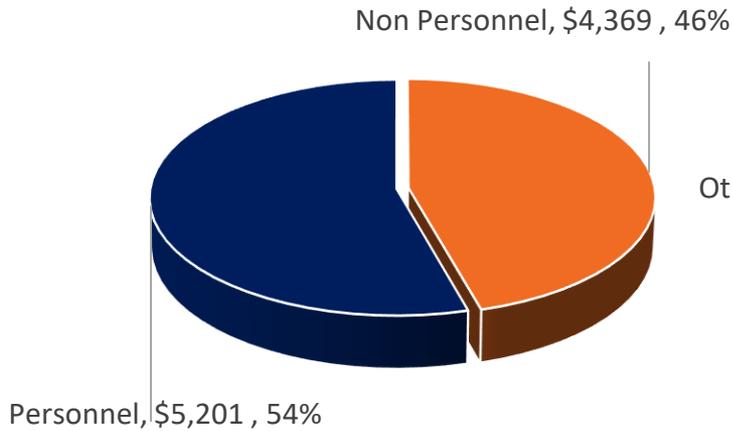


FUND 2002 | HEALTH SPECIAL REVENUE FUND TOTAL: \$9,570

\$ IN THOUSANDS

### PERSONNEL VS NON PERSONNEL

### NON PERSONNEL



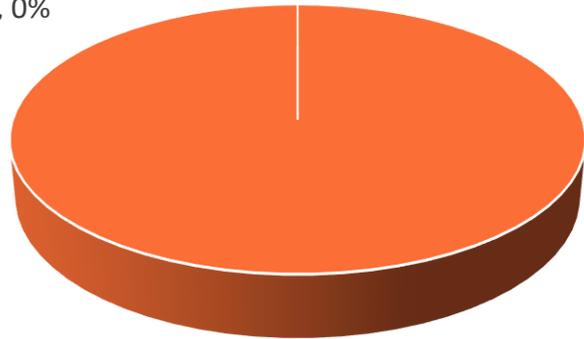
# FY23 Personnel vs. Non- Personnel

FUND 2008 | LABORATORY TOTAL: \$567

\$ IN THOUSANDS

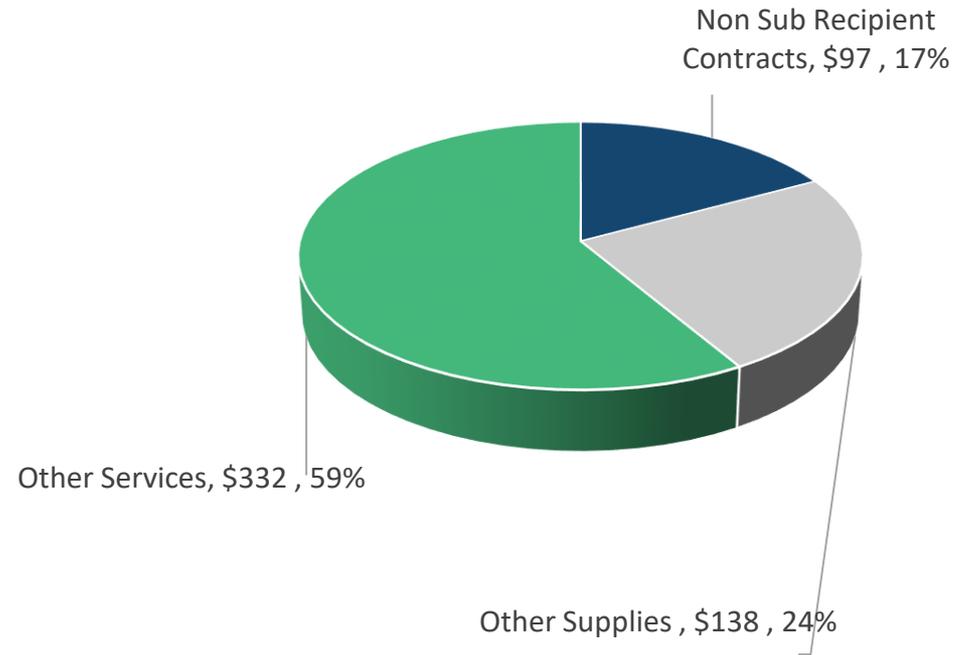
## PERSONNEL VS NON PERSONNEL

Personnel, \$0 , 0%



Non Personnel, \$567 , 100%

## NON PERSONNEL

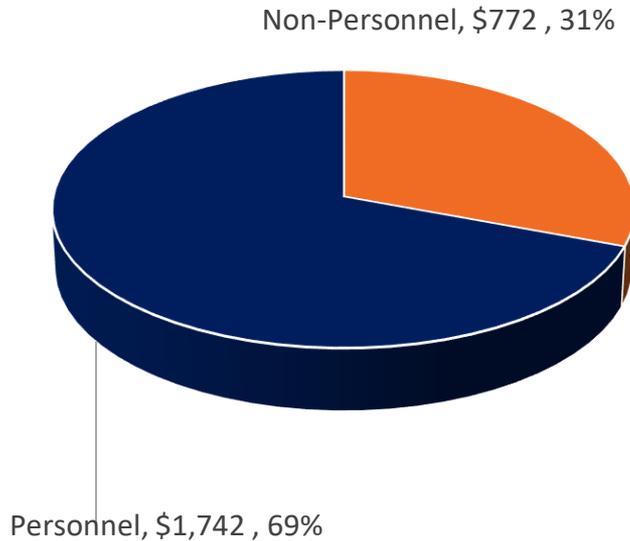


# FY23 Personnel vs. Non- Personnel

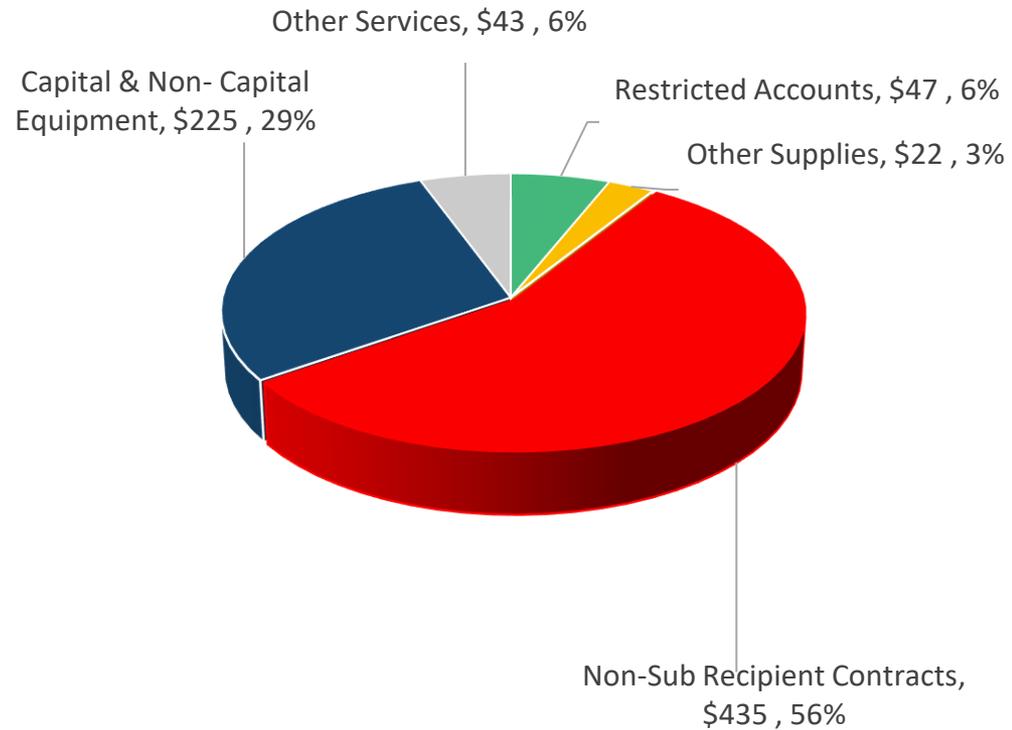


FUND 2009 | SWIMMING POOL TOTAL: \$2,514  
\$ IN THOUSANDS

### PERSONNEL VS NON PERSONNEL



### NON PERSONNEL



# FY23 Personnel vs. Non- Personnel

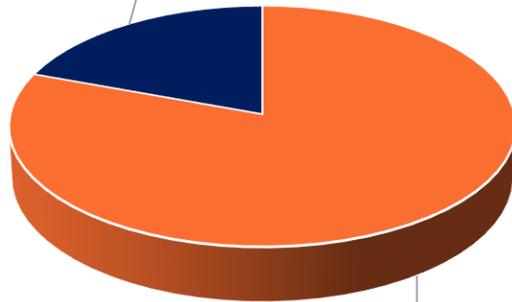
FUND 2010 | ESSENTIAL PUBLIC HEALTH TOTAL: \$18,933

\$ IN THOUSANDS



## PERSONNEL VS NON PERSONNEL

Non Personnel-1115 Waiver,  
\$3,665 , 19%

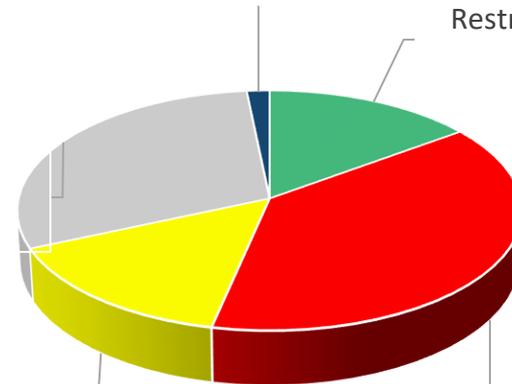


Personnel-1115 Waiver,  
\$15,268 , 81%

## NON PERSONNEL

Capital & Non-Capital Equipment, \$59 , 2%

Other Services ,  
\$1,101 , 30%



Restricted Accounts,  
\$544 , 15%

Non-Subrecipient Contracts,  
\$1,411 , 38%

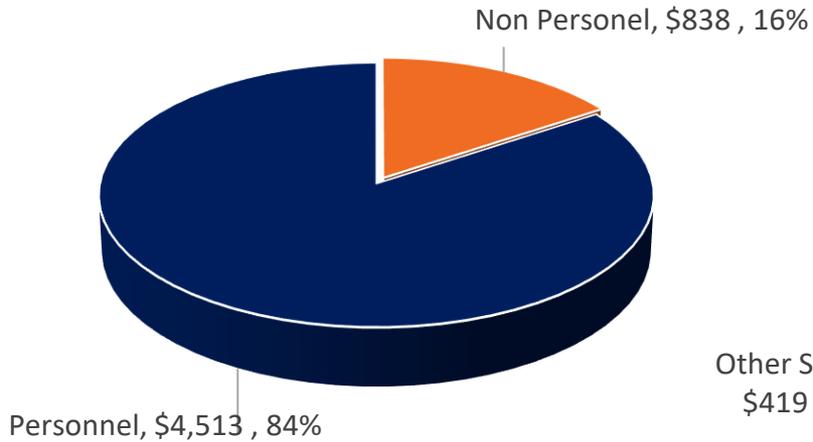
Other Supplies,  
\$550 , 15%



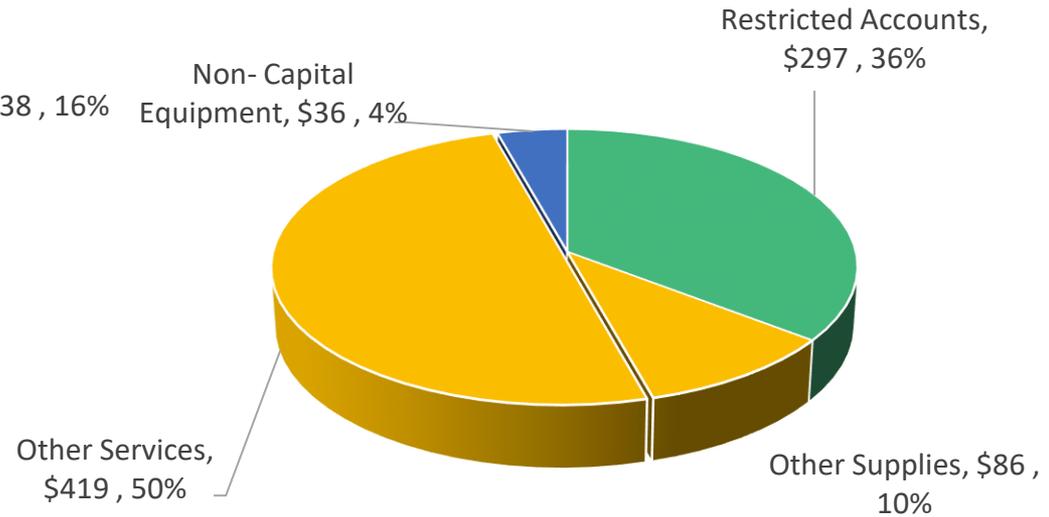
# FY23 Personnel vs. Non- Personnel

**FUND 2423 | SPECIAL WASTE (FOG) TOTAL: \$5,351**  
\$ IN THOUSANDS

### PERSONNEL VS NON PERSONNEL



### NON PERSONNEL



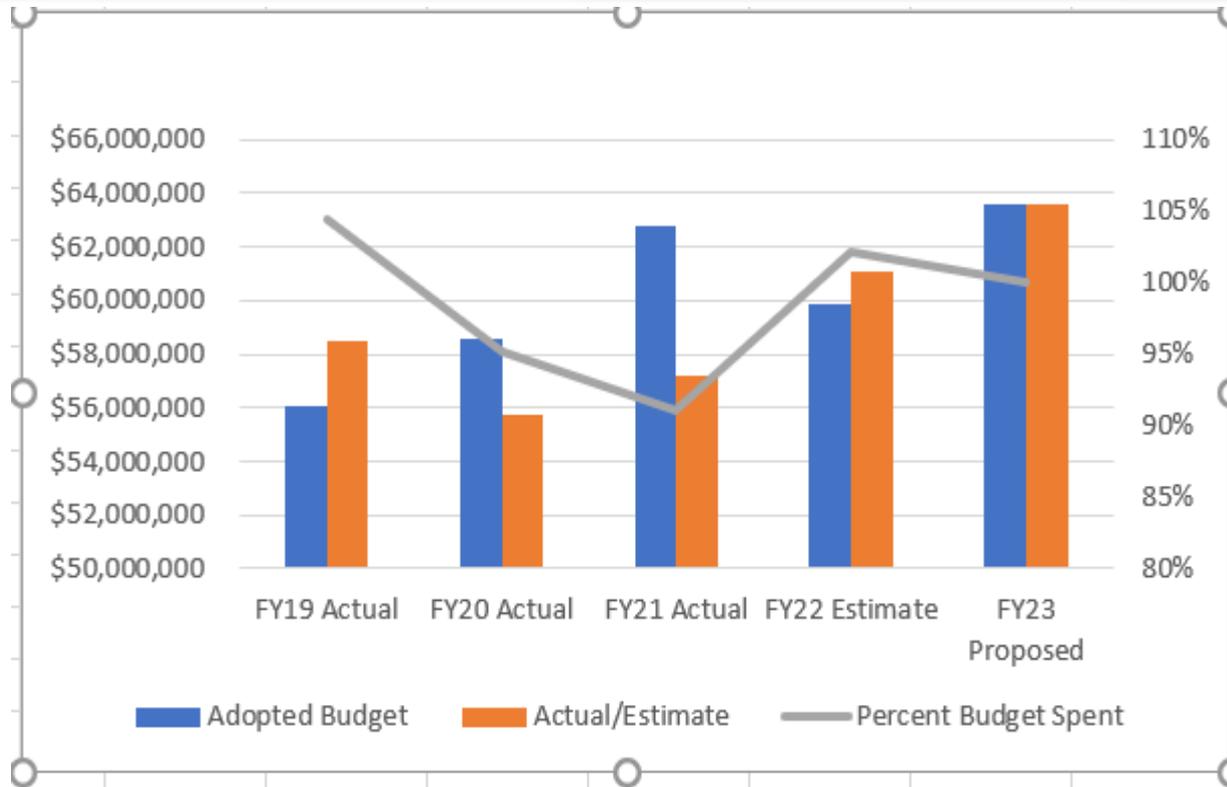
# FY2023 Budget Expenditures Net Change (in thousands)



FY2023 General Fund Budget Expenditures Net Change to FY2022 Current Budget		
<b>FY2022 Current Budget</b>		
Operating Budget	\$ 59,869	<b>Notes</b>
Restricted Budget	1,163	1
HOPE	748	2
Health Benefit Adjustment	(527)	
Council Surplus	55	
1115 Waiver Adjustment	(189)	
<b>FY2022 Current Budget</b>	<b>\$ 61,119</b>	
<b>Explanation of FY2023 Incremental Increase/(Decrease)</b>		
<b>Operating Budget Adjustments</b>		
1115 Waiver Adjustment	\$ (1,120)	
Council Surplus	(55)	
<b>Subtotal Operating Budget Adjustments</b>	<b>\$ (1,175)</b>	
<b>% Change from FY22 Operating Budget</b>	<b>(1.9%)</b>	
<b>Contractual or Mandated Adjustments:</b>		
HOPE Adjustments	\$ 1,212	2
Health Benefits Adjustments	186	
Municipal Pension Adjustment	(424)	
Restricted Account Adjustment	1,076	1
New Facility - Alief Neighborhood Facility	1,601	3
<b>Subtotal Contractual/Mandated Increases</b>	<b>\$ 3,651</b>	
<b>FY2023 Projected Budget</b>		
Operating and Contractual Adjustments	\$ 2,030	
	\$ -	
<b>FY2023 Projected Budget</b>	<b>\$ 65,625</b>	
<b>% Change from FY22 Projected Current Budget</b>	<b>7.4%</b>	
<b>Notes:</b>		
1. Restricted Budget includes service chargeback accts for items such as fuel, electricity, IT, etc		
2. FY2022 & FY2023 3% HOPE Pay increase		
3. New Facility - Alief Neighborhood Facility		



# Budget History



	<b>FY19 Actual</b>	<b>FY20 Actual</b>	<b>FY21 Actual</b>	<b>FY22 Estimate</b>	<b>FY23 Proposed</b>
Adopted Budget	\$ 56,041,317	\$ 58,540,257	\$ 62,793,224	\$ 59,869,154	\$ 63,595,404
Actual/Estimate	\$ 58,525,436	\$ 55,750,173	\$ 57,215,540	\$ 61,119,518	\$ 63,595,404
Percent Budget Spent	104%	95%	91%	102%	100%

Note: The FY19 Adopted Budget does not include Jail Health; whereas the FY19 Actuals include Jail Health expenditures.



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# Questions



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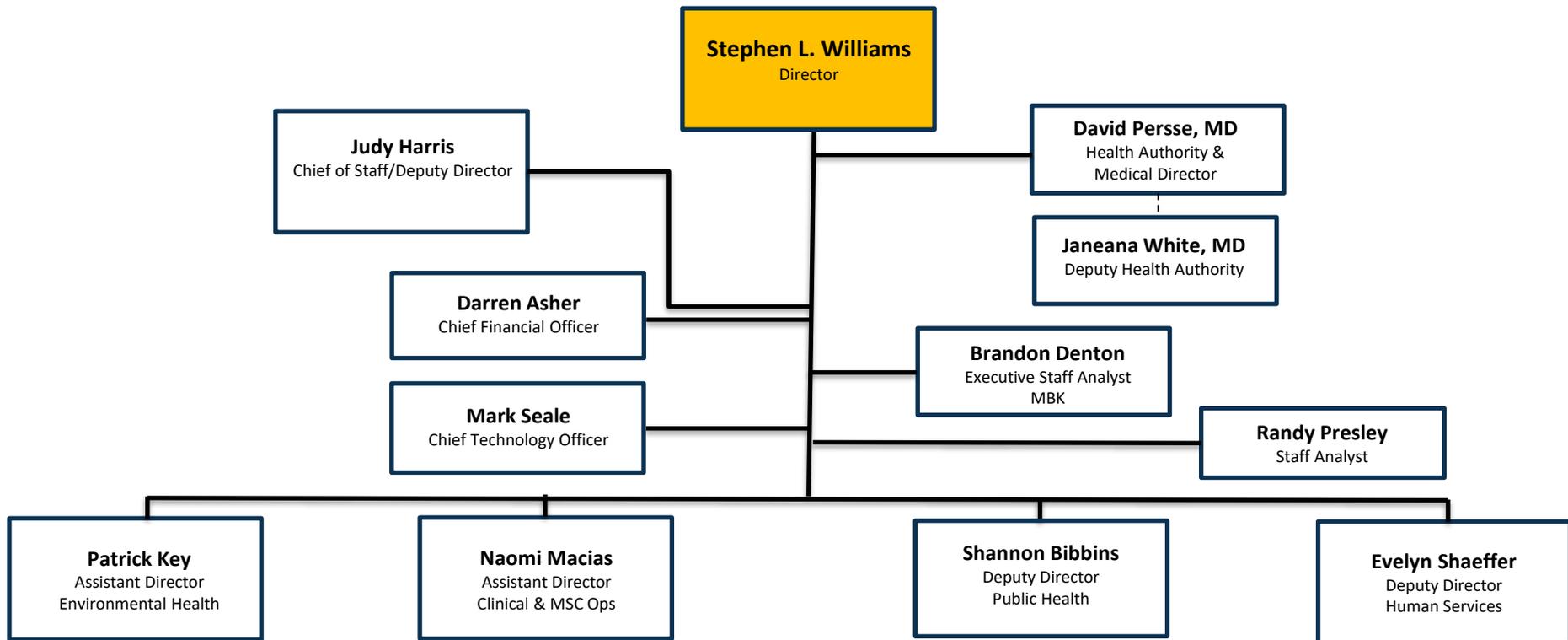
# Appendix



# Restricted Account Details

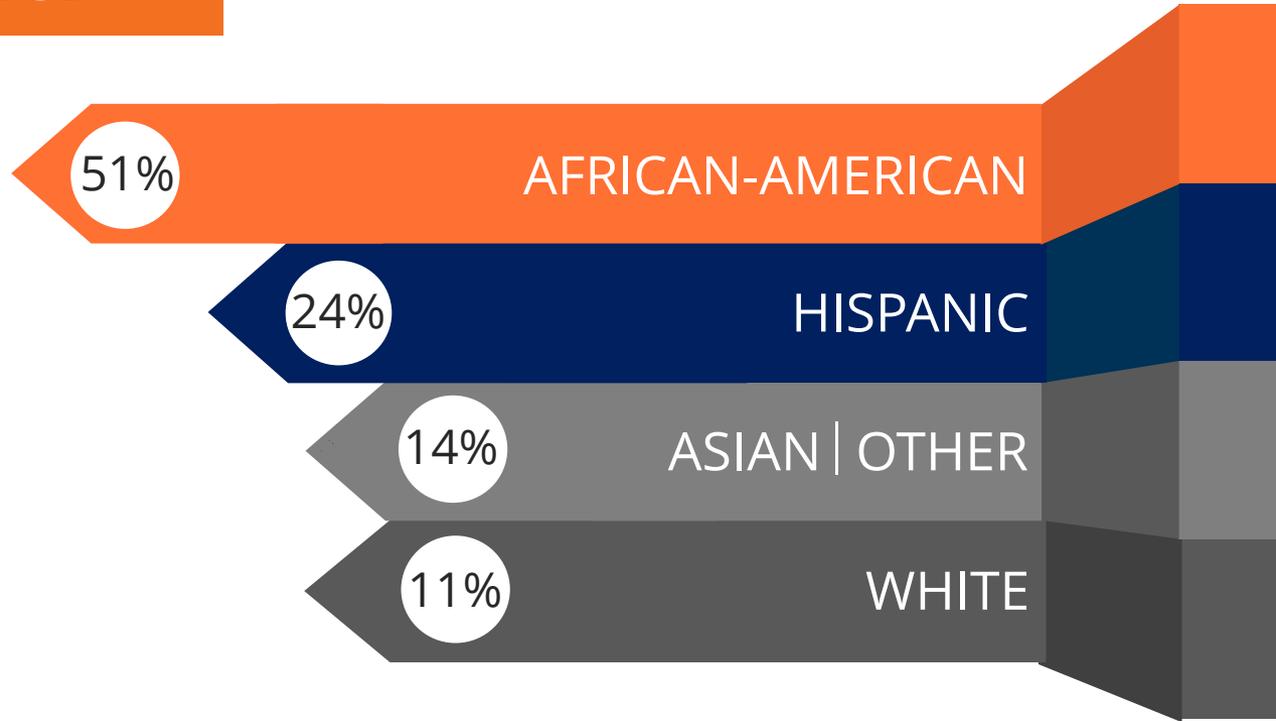
GL Description	Justification & Cost Drivers
Fuel	Fuel Program operates and manages all City owned fuel sites. Expense explanation - Fuel services are driven primarily by market pricing
Application Services	Costs include Microsoft Enterprise licenses, 3-1-1 maintenance support and applications, SAP licenses maintenance and support, various Enterprise Application and Server support personnel, CSMART (MCD Only), eSignature, Project Management, Infor, eDiscovery, Cyber Security Office software and support, HITS Budget support via the Finance Department, eSignature
Insurance Fees	Cost increase for property insurance premium.
Electricity	Responsible for administering the electricity accounts for the City. Program is responsible for overseeing procurement contracts, forecasting, providing price certainty, and financial reporting. Electricity expenses are projected to be lower than the previous year as a function of the competitive bidding process.
Natural Gas	Responsible for administering the natural gas accounts for the City. Program is responsible for overseeing procurement contracts, forecasting, providing price certainty, and financial reporting. Natural gas expenses are projected to be lower than the previous year due to current market conditions and locking in a rate favorable to the City.
Data Services	Costs associated with software and maintenance support contracts required to maintain city networks, applications, desktop devices, servers, payment card industry security, storage devices, cloud services, telephone systems and network equipment including Phonoscope circuits. Contracts cover Antivirus, Firewall and Network backup systems. Also, the Data Center costs are included in the Data Services restricted account.
Voice Services	Monthly costs for Voice/Communication Services. The services include: Local landlines, voice/data circuits, long distance, 1-800 numbers, calling cards, language lines, Citywide ISP/Internet Access. The major vendors are ATT, Department of Information Resources (DIR), Verizon and Century Link.
Voice Labor	Labor costs and parts needed to perform work associated with installation and/or upgrades of telephone systems and cabling. The sole vendor is Selrico.
GIS Revolving Fund Services	Personnel, software licenses and maintenance costs associated with the city of Houston's Enterprise Geographic Information System (EGIS)
Voice Services - Wireless	Monthly charges for Verizon Business services and mobile devices including cell phones, air cards and tablets.
Interfund HR Client Services	Include HR operation cost reflecting health benefits and restricted accounts increase.
KRONOS Service Chargeback	Software license and maintenance costs associated with the city of Houston's Time and Attendance System (KRONOS)
Drainage Fee Service Chargeback	Fee is based on impervious service.
Interfund Permit Center Rent Chargeback	The cost include the HPC Point of Sale cost increase for credit card merchant fee, and lease cost increase.
Interfund Vehicle Services	Provides repair, maintenance, and administrative support for all city departments' rolling stock equipment. Expense explanation - Vehicle Services are projected to increase driven by part cost, contractual increases, and an aging vehicle population.
Interfund Radio System Access	Due to the consolidation of the radio group in General Fund to revolving fund for HITS. This group is responsible for the operation and maintenance of the City's public safety radio system.

## Houston Health Department FY 2023



## RACE/ETHNICITY

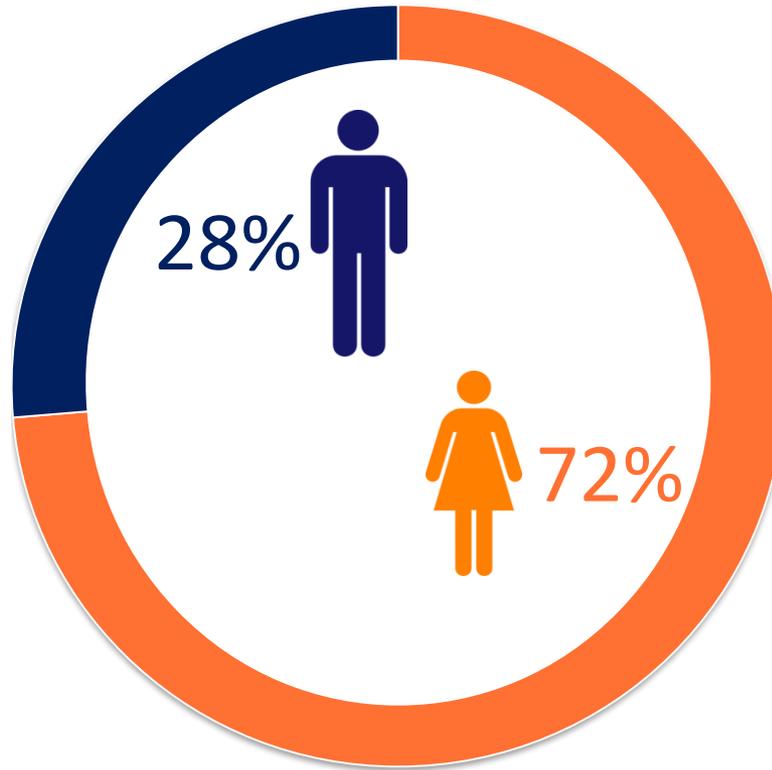
AFRICAN-AMERICAN	673
HISPANIC	328
ASIAN   OTHER	183
WHITE	144



\*Total 1328 as of April 30, 2022 including General Funds, Grant Funds and Special Funds

## GENDER

FEMALE	956
MALE	372



\*Total 1328 as of April 30, 2022 including General Funds, Grant Funds and Special Funds